NORTH HERTFORDSHIRE COLLEGE
Part of the Hart Learning Group

FEES: STUDENT ACKNOWLEDGEMENT

2025 | 26

Please read and sign to show that you have read and understand the North Hertfordshire College (NHC) Fee Policy and the Fee Recovery and Refund Policy:

- Under the Data Protection Act 2018, 'NHC reserves the right to pass on the details of any students who have outstanding fees to a debt collecting agency for recovery.
- If your employer sponsors you for the course, the liability to pay the course fees is with you. In cases where the employer fails to pay the College or you are no longer an employee of the sponsoring company, you are responsible for payment of fees.
- If you are under 18 years of age you may be responsible for paying specific third party costs. These can include: additional equipment, educational visits and resit exam costs.
- If you are aged over 19 and the course is a level 3 and you are applying for a student loan, you will need to arrange this directly with the Student Loans Company. Support is available for this process if reguired.
- If the student loans company (SLC) rejects your loan application you will either need to work with the SLC to get your loan approved or make payment via alternative methods which could include an installment plan.
- As per the table below you could still be liable to pay the fees despite withdrawing, for any reason, post the liability point.

PROVISION TYPE	LIABILITY POINT FOR FEES	% OF FEE DUE
Any programme of one term or less	Programme start date	100%
Any programme two or more terms	Attendance after week two of programme start date	100%
Higher Education	Between 1st October 2025 and 1st January 2026	25%
	Between 2nd January 2026 and 1st April 2026	50%
	On or after 2nd April 2026	100%

Student Name:	Date:
Student Signature	

For payment by debit/credit card, and payment by instalments please turn over to complete your details.

For instalments and paying by Debit/Credit Card (we don't accept American Express) please complete the details below.

Student Ref:	☐☐☐☐☐☐☐☐☐
Card No:	☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐
Valid from:	M M Y Y Expires: M M Y Y
CSC:	☐☐☐ the last three digits on the reverse

Signature for the debit/credit card

Please note that upon signing, you agree to the timely payment of course fees where applicable.

Card holder's name	
Student name	
Student ID number	
Signature	Date