

APPLICATION FORM 2020/21



NORTH
HERTFORDSHIRE
COLLEGE

Application form for **full time** admission

Application form for **part time** admission

Thank you for applying to North Hertfordshire College. We are pleased to receive your application as a future student and look forward to welcoming you to NHC.

Please complete CLEARLY and in CAPITALS, thank you.

- Please notify us of any changes in your personal circumstances as they occur e.g. change of address.
- Applicants for higher education courses should not use this form, but apply instead via the UCAS system.
- Access to HE can use this form.
- Please refer to current academic year prospectus/literature and website regarding fees and updates.

PERSONAL INFORMATION

Mr

Mrs

Miss

Ms

Other

Female

Male

First name

Last name

Home address

Postcode

Date of birth (Age at 31/08/20)

Home/day phone

Mobile

Email

Have you been a student at or applied to North Hertfordshire College before?

Yes

No

Name of most recent school/college that you have attended within the last two years?

Do you have any unspent convictions? (If yes, this does not automatically exclude your application)

Yes

No



COURSE TITLE(S) YOU ARE APPLYING FOR?

Option 1

Option 2

Option 3

Option 4

QUALIFICATIONS

(Please provide details of any examinations already taken, or to be taken before September 2019)

EXAMS TAKEN/TO BE TAKEN	LEVEL (e.g. GCSE)	DATE	GRADE	PREDICTED/ACTUAL

SAFEGUARDING & EQUAL OPPORTUNITIES

EQUALITY AND DIVERSITY

We wish to ensure that all students feel welcome and are able to study, achieve and progress. We collect information to monitor our performance on equality and diversity and assist us to make improvements. The information on disability and learning difficulty help us at an early stage to identify students who may need additional support during the application process or whilst at college.

For a full overview regarding our safeguarding and equal opportunities policy, please visit our website: www.nhc.ac.uk

LEARNING SUPPORT

Do you have a disability or any learning support requirements?

Yes

No

Have you ever received any additional support with your learning?

Yes

No

If you have received support or access arrangements, please attach details.

LEARNING SUPPORT NEEDS

<input type="checkbox"/> Visual impairment (4)	<input type="checkbox"/> Autism spectrum disorder (14)
<input type="checkbox"/> Hearing impairment (5)	<input type="checkbox"/> Asperger syndrome (15)
<input type="checkbox"/> Disability affecting mobility (6)	<input type="checkbox"/> Temporary disability after illness (16)
<input type="checkbox"/> Profound complex disabilities (7)	<input type="checkbox"/> Speech/language/communication needs (17)
<input type="checkbox"/> Social and emotional difficulties (8)	<input type="checkbox"/> Other physical disability (93)
<input type="checkbox"/> Mental health difficulty (9)	<input type="checkbox"/> Other specific learning difficulty (94)
<input type="checkbox"/> Moderate learning difficulty (10)	<input type="checkbox"/> Other medical condition (95)
<input type="checkbox"/> Severe learning difficulty (11)	<input type="checkbox"/> Other learning difficulty (96)
<input type="checkbox"/> Dyslexia (12)	<input type="checkbox"/> Other disability (97)
<input type="checkbox"/> Dyscalculia (13)	<input type="checkbox"/> Prefer not to say (98)

What is your primary learning difficulty, disability or health problem?

Please tick the category closest to your ethnicity.

WHITE	ASIAN/ASIAN BRITISH
<input type="checkbox"/> English/Welsh/Scottish/Northern Irish/British (31)	<input type="checkbox"/> Indian (39)
<input type="checkbox"/> Irish (32)	<input type="checkbox"/> Pakistani (40)
<input type="checkbox"/> Gypsy or Irish Traveller (33)	<input type="checkbox"/> Bangladeshi (41)
<input type="checkbox"/> Any Other White Background (34)	<input type="checkbox"/> Chinese (42)
MIXED/MULTIPLE ETHNIC GROUPS	<input type="checkbox"/> Any other Asian background (43)
<input type="checkbox"/> White and Black Caribbean (35)	BLACK/AFRICAN/CARIBBEAN
<input type="checkbox"/> White and Black African (36)	<input type="checkbox"/> Black British African (44)
<input type="checkbox"/> White and Asian (37)	<input type="checkbox"/> Caribbean (45)
<input type="checkbox"/> Any other Mixed/multiple ethnic background (38)	<input type="checkbox"/> Any other Black/African/Caribbean background (46)
OTHER ETHNIC GROUP	
<input type="checkbox"/> Arab (47)	<input type="checkbox"/> Any other ethnic group (98)

NATIONALITY

Nationality:

Which country issued your passport?

Have you lived in the UK for the last 3 years? Yes No

If you have not lived in the UK for 3 years, which countries did you live in?

When did you arrive in the UK?

If you do not hold a British passport, please send photocopies of your passport and visas with your application.

DECLARATION & DATA PROTECTION

I understand that I am responsible for providing North Hertfordshire College with information that is requested of me, and the information I have provided is correct to the best of my knowledge. I consent to North Hertfordshire College collecting, recording and processing my personal data as contained on this form, or other data and imagery that North Hertfordshire College may obtain from me or relevant agencies whilst I am a student. I agree that North Hertfordshire College may require processing sensitive personal data in respect of any special needs I may have, to enable the College to deliver the agreed course of health, safety and wellbeing whilst I am a student. Personal information may include ethnicity, religious belief and medical condition. I understand the information will be treated in confidence and used internally for specific purposes as laid out in North Hertfordshire College's Data Protection Policy. For further information, please refer to our website: www.nhc.ac.uk

I have read the data protection information and give my consent to North Hertfordshire College recording and processing information about me.

We ask that you check these details and sign below as confirmation.

Signature of applicant:

Date:

Please return this application form in an envelope to:

**North Hertfordshire College
Freepost SG145
Hitchin
Hertfordshire
SG4 0YJ**

Applications can be made online at www.nhc.ac.uk or call our Central Enquiries team on **01462 424242** who will assist you with completion.

Please be aware that this provision has been directly or indirectly part funded by the European Social Fund – helping develop employment by promoting employability, business spirit and equal opportunities and investing in human resources.

NHC, its funding agencies or its partners may wish to contact you from time to time. Please tick if you **do** want to be contacted:

For courses and surveys

For market research

By post

By telephone

By email

COLLEGE USE ONLY

Date received:

Date acknowledged:

Date screened:

Student ID: