NORTH HERTFORDSHIRE COLLEGE

PROSPECTUS 2020/21

FULL-TIME COURSES FOR 16-18 YEAR OLDS

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DISCOVER YOUR FUTURE
Come to one of our open events at our Hitchin, Stevenage and Engineering & Construction campuses.

**MONDAY 18th NOVEMBER 2019**
5pm – 7.30pm

**MONDAY 3rd FEBRUARY 2020**
5pm – 7.30pm

**SATURDAY 21st MARCH 2020**
10am – 1pm

**SATURDAY 20th JUNE 2020**
10am – 1pm

**Stevenage campus**
North Hertfordshire College, Monkswood Way, Stevenage, Hertfordshire SG1 1LA

**Hitchin campus**
North Hertfordshire College, Cambridge Road, Hitchin, Hertfordshire SG4 0JD

**Engineering and Construction Campus**
North Hertfordshire College, Fulton Close, Stevenage, Hertfordshire SG1 2AF

You can find out about our courses on our website [www.nhc.ac.uk/courses/](http://www.nhc.ac.uk/courses/) or you can email us your enquiry at enquiries@nhc.ac.uk or if you prefer, please call us on 01462 424242.

Please note that our courses are correct at the time of publication but may be subject to further updates. Any changes will be published on our NHC website.
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We are delighted that you are thinking about joining us. We are here to help you work out what you want your future to look like and how you get there.

Our commitment to our students is at the heart of everything we do and we are really proud that this has been recognised in the latest national survey of Further Education learners. According to the 2018/19 report, we are the fifth best college in the country for student satisfaction. We are an Ofsted-rated Good college with Outstanding provision for our Traineeships and Supported Studies courses.

We provide a wide range of courses, delivered out of industry-standard facilities that are designed to meet the needs of employers, and provide you with the up-to-date skills you need to progress into employment or further study.

We will also provide you with high-quality work experience thanks to our great relationships with local businesses. We know how important getting an insight into the workplace is and many of our students have subsequently been offered jobs by the employer with whom they have done their work placement.

If you choose to study with us, you will keep your options open. You can opt for further study, an apprenticeship or a degree – all of which you can do with us. Or you can apply for a job straight away once you have successfully completed your course.

We work hard to create a warm, inclusive culture at our college. We always aim to do the right thing for our students and our community and feel strongly that the positive atmosphere here is fundamental to our success.

You can find out more information about us online at www.nhc.ac.uk or come to one of our open events or discovery days.

We hope you choose North Hertfordshire College and look forward to meeting you on campus.

Kit Davies
Principal, North Hertfordshire College.
OUR FASHION STUDENTS SHOWCASED THEIR END OF YEAR PROJECTS AT ST ANDREW’S AND ST GEORGE’S CHURCH IN STEVENAGE.

OUR FORENSIC SCIENCE STUDENTS WORKED WITH A GSK RESEARCH TEAM ON THE LEADERS IN SCIENCE PROGRAMME.

PERFORMING ARTS STUDENTS TOOK PART IN THE NATIONAL THEATRE CONNECTIONS FESTIVAL.

OUR FASHION STUDENTS PICTURED WITH MILLINERY DESIGNER, LISA JAYNE, WHO SET A CREATIVE BRIEF FOR THEM.

OUR TRAVEL AND TOURISM STUDENTS RAN A PERFORMANCE AND DANCE WORKSHOP FOR LONG MEADOW PRIMARY SCHOOL PUPILS.

OUR MEDIA AND GRAPHICS STUDENTS SHOWCASED THEIR END OF YEAR WORK AT A PRIVATE VIEWING AT OUR HITCHIN CAMPUS.

OUR CREATIVE DEPARTMENT ORGANISED A GREEN DAY EVENT AND TALKED TO LOCAL ORGANISATIONS ABOUT ALL ASPECTS OF ENVIRONMENTAL ISSUES.

ECCE STUDENTS COLLABORATED WITH THE HERTFORDSHIRE FIRE AND RESCUE SERVICE TO DESIGN AND PRODUCE THEIR CHRISTMAS DRINK DRIVE CAMPAIGN.

OUR CHILDREAR STUDENTS HOSTED A DAY OF ACTIVITIES FOR CHILDREN AT STANDALONE FARM IN LETCHWORTH.

EMC AND HERTFORDSHIRE FIRE AND RESCUE SERVICE TEAMED UP TO HOST AN EVENT FOR 100 LOCAL ELDERLY RESIDENTS FOR #IWILL, A NATIONAL CAMPAIGN TO ENCOURAGE MORE SOCIAL ACTION AMONG YOUNG PEOPLE.

OUR FASHION STUDENTS PICTURED WITH MILLINERY DESIGNER, LISA JAYNE, WHO SET A CREATIVE BRIEF FOR THEM.

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Hertfordshire has a number of strengths that makes it one of the most prosperous regions in the UK: science, technology and advanced engineering companies that are globally competitive, proximity to London and a higher than average skilled workforce.

**Fact**

The total number of jobs are expected to grow at an average annual rate of around 4,000

**Fact**

Hertfordshire’s economy is worth around £35 billion a year and is growing faster than the national average at 4.3% a year since 2011.

**Fact**

Hertfordshire residents earn more than the national average

**Fact**

The economy supports around 700,000 jobs. It has a much higher rate of job growth than the national average and very low rates of unemployment.

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**Priority Sectors for Employment**

At NHC we have looked at the current and future needs of the local economy and identified six priority sectors for employment:

- Business and financial services
- Creative industries
- Engineering, construction and advanced manufacturing
- Health and social care
- Technology
- Sport

**Our Work with Employers**

We enjoy strong relationships with hundreds of employers from across Hertfordshire and beyond. We work with them to ensure that we are teaching the workforce skills that they need now and in the future.

All our 16 to 18 year olds doing full-time courses with us do work placements and collaborate with local employers and community organisations on individual projects. Businesses and public service organisations we work with include:
Your time at NHC is important to us. We want you to enjoy the experience, meet new people, try different activities and get the qualifications you need to progress in your chosen career.

During your time with us as a full-time student, your study programme will include three parts:

1. **A vocational qualification** which will give you the skills and knowledge to help you progress to further study, higher education, an apprenticeship or employment. You will spend the majority of your time studying for this qualification.

2. **Maths and English.** Whatever your chosen career, you will need a really good grounding in these subjects. If you have not yet achieved one or both of these qualifications, you will spend a set number of hours a week working towards gaining them.

3. **The Bridge.** This programme will help you decide and achieve your career goals and be an active, independent adult. It includes your work experience placement, employer events and projects, career advice and support and enrichment opportunities such as sports, clubs and social activities.

**STUDENT SERVICES**

Our Student Services team are located at each campus and provide a one-stop shop for information, advice, guidance and whatever other help you need whilst you’re at NHC. These services include one-to-one personal support outside the classroom, help to access additional learning support and help to access financial support such as free college meals and assistance with childcare costs.

**COUNSELLING**

All NHC students can access our experienced team of counsellors throughout the year. If you are having a problem and need someone to talk to, our confidential counselling service provides a team of highly experienced counsellors who are happy to talk things through with you. You can self-refer by filling in a short form at any reception desk, or contact your success coach who will be happy to put you in touch with a counsellor.

**ADDITIONAL LEARNING SUPPORT**

If you have a learning or physical disability we may be able to offer you additional learning support. You’ll complete an interview with a member of our team who will help identify any areas where you may need extra help with your studies. If you had exam access arrangements in the past, you may be entitled to have these again at NHC.

When you enrol, our expert team will meet you to find out about your needs and your goals. They’ll then set up, manage and review an individual plan that helps you progress through your programme of study. For more information, please call 01462 424343 or email als@nhc.ac.uk.

**STUDENT COUNCIL**

The Student Council is represents students at NHC. If you like to have your say and want to contribute to changes within the college, then the council is for you. It exists to enhance the learning experiences of students and to drive improvements in day-to-day college life. This includes organising social and sporting activities, events and campaigns for student welfare and education.

**NUS MEMBERSHIP**

As a student at NHC, you can apply for a Totum card from just £12 to get access to lots of exclusive UK discounts in shops, cinemas and restaurants – both online and on the high street. To find out more, check out www.totum.com
VOCATIONAL QUALIFICATIONS EXPLAINED

We have provided below a guide to typical entry requirements. Some courses may have specific requirements so check individual course profiles for more information.

ENTRY level

1-3 YEARS

REQUIREMENTS
No formal entry requirements. You will be invited to attend an interview so we can check this is the right course for you.

QUALIFICATIONS
Awards, certificates and diplomas at Entry level
Literacy, numeracy and ICT skills.

PROGRESSION
■ Level 1 courses
■ Traineeships
■ Supported internships
■ Employment

LEVEL 1 - Foundation level

1 YEAR

REQUIREMENTS
A minimum of five GCSEs at grade 3-1 or the successful completion of an entry level programme. You will be invited to attend an interview so we can check this is the right course for you.

QUALIFICATIONS
■ Level 1 BTEC introductory diplomas and certificates
■ Level 1 NVQs
■ Level 1 Functional Skills

PROGRESSION
■ Level 2 courses
■ Apprenticeships
■ Employment

LEVEL 2 - Intermediate level

1 YEAR

REQUIREMENTS
A minimum of five GCSEs at grade 9-2 with at least two at grade 4 or a level 1 qualification. You will be invited to attend an interview so we can check this is the right course for you.

QUALIFICATIONS
■ Level 2 BTEC awards, certificates and diplomas
■ Level 2 NVQs
■ Level 2 Functional Skills
■ Level 2 apprenticeship

PROGRESSION
■ Level 3 courses
■ Level 3 apprenticeships
■ Employment

LEVEL 3 - Advanced level

2 YEARS

REQUIREMENTS
A minimum of five GCSEs at grade 9-4 or a level 2 qualification. You will be invited to attend an interview so we can check this is the right course for you.

QUALIFICATIONS
■ Level 3 BTEC awards, certificates and diplomas
■ Level 3 NVQs
■ Level 3 apprenticeships

PROGRESSION
■ Higher education
■ Higher apprenticeships
■ Employment
DISCOVER HOW EASY IT IS TO APPLY

STEP 1
START YOUR APPLICATION
ONLINE: This is the easiest way to apply. Just go to www.nhc.ac.uk and click on Courses for School leavers. Have a look at the range and see what takes your fancy. When you have decided which course you would like to study, click on the link below Apply now.
If you want to keep your options open, you can apply for more than one course.
- Create an account using your personal email address.
- Complete and submit your application.

PAPER COPY: You can pick up a paper application form from one of our campuses in Stevenage or Hitchin or request an application form in the post by emailing us at enquiries@nhc.ac.uk or give us a call on 01462 424242.
You then just return this to the campus which will run your course.

CONFIRMATION
You will receive an email confirming that your application has been received or a letter if you are not on email.

STEP 2
ATTEND YOUR INTERVIEW
We will arrange an interview with you as soon as we can after you have submitted your application.
This meeting is an opportunity for us to check that this is the right course for you and for you to ask questions.
There may be additional requirements for some of our courses so check individual course profiles. We will remind you of what you need to bring when we invite you to the interview.

STEP 3
CONFIRMING YOUR PLACE
After your interview, we will write to you to offer you a place. An unconditional offer means you can enrol.
A conditional offer means you have to meet some requirements such as exam results or a reference.

STEP 4
KEEPING IN TOUCH
We know that starting college is a big step and will feel very different from school. We want you to feel as familiar and comfortable as possible with college life before you enrol. We will invite you to Discovery Days which will give you an opportunity to meet your tutors and other students. You will see the facilities and spend time familiarising yourself with the campus.

STEP 5
ENROLMENT
This is when you officially become a NHC student and takes place at the end of August following GCSE results. We will let you know the exact dates nearer the time.
Don’t worry if you don’t get the grades you were hoping for; we will make sure you are placed on a suitable course that is right for you.

STEVENAGE CAMPUS:
Reception, North Hertfordshire College, Monkswood Way, Stevenage, Hertfordshire SG1 1LA

HITCHIN CAMPUS:
Reception, North Hertfordshire College, Cambridge Road, Hitchin, Hertfordshire SG4 0JD

ENGINEERING AND CONSTRUCTION CAMPUS:
Reception, North Hertfordshire College, Fulton Close, Stevenage, Hertfordshire SG1 2AF
DISCOVER OTHER OPTIONS FOR 16-18s AT NHC

APPRENTICESHIPS
If you would like to earn while you learn doing an apprenticeship could be for you. An apprenticeship is a work-based training course that allows you to follow a formal training course with a recognised qualification at the end, while doing a paid job.

We provide intermediate to higher level apprenticeships across a range of sectors including health and care, business and professional services, engineering and construction, motor vehicle and retail.

Our particular strengths are in leadership and management courses which we offer to clients including Ocado, Lloyds Bank and the Co-operative Group.

You can view our current apprenticeship vacancies at www.hartld.co.uk

TRAINEESHIPS
Our traineeship programme has been rated Outstanding by Ofsted. It is a great way for 16 to 18 year olds who haven’t yet gained the skills and work experience they need to apply for jobs and apprenticeships.

It is a nine week course designed to prepare you for work by equipping you with the skills, attitudes and behaviours that employers are looking for.

The training programme includes workplace skills, help with maths and English if you need it and a work experience placement of around 3-6 weeks. Businesses and organisations we work with include Marriott Hotels, Hertfordshire County Council, British Red Cross, Boots and Cambridge Day Nursery.

To find out more call our team on 01462 471042, email us at enquiries@hartld.co.uk or look on our website www.hartld.co.uk

SUPPORTED STUDIES
We offer full-time, one-year supported studies courses if you have special educational needs and / or a disability and are aged 16 to 24.

Our supported studies have been rated Outstanding by Ofsted which means that a very high proportion of our students excel and gain highly effective independent living skills.

We also offer a dedicated full-time course called Springboard if you have been diagnosed with / have traits of an Autistic Spectrum Disorder (ASD) and associated emotional, behavioural and mental health needs. It provides the additional specialist support you need before progressing to a mainstream college course or employment. The course is delivered in teaching centres in Letchworth Garden City and Watford.

If you would like more information please visit our website www.nhc.ac.uk or call us on 01462 424242.

“Learners, trainees and apprentices develop good and relevant work-related skills and attitudes.”

Ofsted, November 2017
CERTIFICATE IN BUSINESS

IS THIS FOR ME?
This course is for you if you have an interest and/or passion for business and want to explore potential careers.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions, workshop sessions that explore practical skills, project working with employers and the local community and work experience. Topics include enterprise in the business world, finance for business and principles of marketing.

You will hone relevant workplace skills such as business and customer awareness, complaints handling, communication and team working.

You will also complete maths & English qualifications to grade 4 if you haven't got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 3. Alternatively, with this qualification you could apply for jobs in business such as business administration, marketing, finance, sales and customer service.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above).

You will be invited to attend an interview so we can make sure that this is the right course for you.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

EXTENDED DIPLOMA IN BUSINESS SKILLS

IS THIS FOR ME?
This course is for you if you are interested in examining key concepts in business.

HOW AND WHAT WILL I LEARN?
You will develop a strong understanding of this wide-ranging sector and how aspects like finance, marketing and management operate. You will develop your skills and confidence in delivering presentations, academic writing, working collaboratively, negotiating and influencing and problem-solving.

This will give you the knowledge and skills you need to decide what you will study next or be successful in the business world.

WHO IS THIS COURSE AIMED AT?
Potential students will have successfully completed their level 2 programme or have 4 GCSEs at grade 4 or above (including maths and English)

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions to help you understand important topics in the sector. You will look at the business environment, personal and business finance, international business and the principles of management.

You will complete either work-based projects or work experience allowing you to get a real insight into business.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for degree-level study at North Hertfordshire College, university, an apprenticeship or apply for a job such as administrator, marketing assistant, retail sales associate, customer service representative, and financial clerk.

Courses open to you at university include business and management, business and finance, international management, marketing, business with human resource management and business studies.

WHAT DO I NEED TO APPLY?
Four GCSES at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above).

You will be invited to attend an interview so we can make sure that this is the right course for you.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

“
My course gives a real insight into all aspects of business and is the perfect way into university as the course carries the same UCAS points as 3 A-levels.

Jake, Business student
CERTIFICATE IN CULINARY SKILLS

IS THIS FOR ME?
This course is ideal for beginners and will give you a great introduction to the diverse hospitality and catering industry. You will be introduced to industry topics such as food safety in catering, the hospitality industry, preparing and cooking a wide range of different foods, menu planning and healthier diets.

Additional Learning Support is available for this course if required.

HOW AND WHAT WILL I LEARN?
Your course will mainly consist of practical sessions in the skills kitchens and Hart Kitchins, our public restaurant, with some classroom-based activities, and you will work with several local employers through the year.

Areas for study include the restaurant, preparing and cooking food by boiling, poaching and steaming, stewing and braising, baking, roasting and grilling, deep and shallow frying, regeneration and sold food preparation.

You will learn the skills you need for the workplace including customer service, communication, numeracy, organisational skills, team-building and relationship-building.

You will also complete maths & English qualifications if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2 in either professional cookery or food and beverage service, progression onto an apprenticeship or paid employment in the sector. You will also develop the skills that may enable you to study level 2 in other areas.

WHAT DO I NEED TO APPLY?
There are no formal entry requirements for this course. We will use your interview to make sure this is the right course for you and you will need to provide a positive school report and have a keen interest in the industry.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

DIPLOMA IN PROFESSIONAL COOKERY

IS THIS FOR ME?
This course is ideal for students with a keen interest in the hospitality and catering industry and will give you a great introduction to this diverse industry. You will be introduced to industry topics such as food safety in catering, the hospitality industry, preparing and cooking a wide range of different foods, menu planning and healthier diets.

This course is assessed almost identically to the level 1 Certificate in Culinary Skills but the end practical assessments reflect the different entry requirements and progression opportunities.

HOW AND WHAT WILL I LEARN?
Your course will mainly consist of practical sessions in the skills and production kitchens and Hart Kitchins, our public restaurant, with some classroom-based activities. You will work with several local employers through the year.

Areas for study include the restaurant, preparing and cooking food by boiling, poaching and steaming, stewing and braising, baking, roasting and grilling, deep and shallow frying, regeneration and sold food preparation.

You will learn the skills you need for the workplace including customer service, communication, numeracy, organisational skills, team building and relationship-building.

You will also complete maths & English qualifications if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2 in either professional cookery or food and beverage service, progression onto an apprenticeship or paid employment in the sector. You will also develop the skills that may enable you to study level 2 in other areas.

WHAT DO I NEED TO APPLY?
A minimum of three GCSEs at grade 2 or above and we will use your interview to make sure this is the right course for you and you will need to provide a positive school report and have a keen interest in the industry.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

I love college. I knew what I wanted to do and couldn’t wait to start. I am learning so many different skills while I’m here. It was the right decision for me, and I’m looking forward to going through all the levels and getting a job in a high-end restaurant.

Sophie, Catering student
DIPLOMA PROFESSIONAL COOKERY

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 3. Alternatively, with this qualification you could apply for jobs in the industry and work in a wide range of different businesses in the kitchen.

WHAT DO I NEED TO APPLY?
You will need a level 1 qualification in a relevant subject area or equivalent industry skills and experience, as well as showing how you have developed your maths and English skills. You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

DIPLOMA FOOD AND BEVERAGE SERVICE

IS THIS FOR ME?
This progression course enables you to develop your interest and passion for hospitality and prepares you for a future career front of house.

You will look in detail at the different elements of food and beverage service and develop the skills you learnt at level 1 to further understand key areas, including customer relations, health and safety, food safety, planning and costing hospitality events, customer service in hospitality and products, services and support in the industry.

HOW AND WHAT WILL I LEARN?
Your course will mainly consist of practical sessions with the running of our Hart Kitchens Restaurant, with some classroom-based activities, and you will work with several local employers through the year.

Areas for study include developing your food preparation and cooking skills including meat and poultry, fish and shellfish, fruit and vegetables, bakery and patisserie work including hot and cold desserts and pasta products.

You will hone the relevant workplace skills you have learnt at level 1 and learn how to develop these at a higher-level including problem-solving and planning and developing your competition work.

You will also complete maths & English qualifications to grade 4 if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 3. Alternatively, with this qualification you could apply for jobs in the industry and work in a wide range of different businesses in the kitchen.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above). You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

DIPLOMA ADVANCED PROFESSIONAL COOKERY

IS THIS FOR ME?
This course is for you if you are interested in developing the key skills you have learnt over the last two years and apply this at a higher level of preparation and cookery.

You will develop a stronger understanding of how the industry works as a business and how elements such as food safety, gastronomy and advanced techniques will support your future career. You will develop supervisory skills including food safety supervision in the hospitality industry, and put into practice gastronomy skills through planning events and evening functions, while working in conjunction with level 3 front-of-house students.

This will give you the knowledge and skills you need to decide what you will study next or be successful in the industry.

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions to help you develop advanced skills and techniques in producing vegetable and vegetarian dishes, meat, poultry and game dishes, fish and shellfish, fermented dough and batter products, petits fours, pasta products, hot, cold and frozen desserts and cakes, biscuits and sponges.

You will complete either work-based projects or work experience allowing you to get a real insight into the industry.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for degree-level study at university in hospitality management, an apprenticeship or apply for a job either in the UK or abroad.

Courses open to you at university include hospitality management or advanced culinary skills.

WHAT DO I NEED TO APPLY?
A level 2 qualification in a relevant subject area passed with merit or distinction and maths and English at grade 9-4 (or Functional Skills level 2 or above) or be prepared to study this as part of your programme. You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
COMPETITIONS AND WORK EXPERIENCE

Our students compete in the most high profile competitions across the year, testing themselves against the most talented students in the country.

They also complete work experience with Michelin-starred restaurants, some of the best local restaurants in Hertfordshire and prestigious fine dining establishments in London.

LEVEL 1 AND 2 EMPLOYERS

- Hermitage Road, Hitchin
- The Fox, Willian
- The Cromwell, Stevenage
- Lussman’s, Hitchin
- The Black Horse, Ireland, Bedfordshire

LEVEL 3 EMPLOYERS

- The Angel, Hetton, North Yorkshire – 1 Michelin Star
- The Star, Harome, North Yorkshire – 1 Michelin Star
- Auberge du Lac, Welwyn
- Galvin at Windows, London
Level 1

DIPLOMA IN ART AND DESIGN AND MEDIA

IS THIS FOR ME?
This course is ideal for beginners and will give you a great introduction to this diverse and exciting industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of practical sessions and workshops. You will also work on projects with local and national employers and in the community.

Techniques you will be introduced to include painting and drawing, photography, printmaking, digital media and 3D processes.

You will learn the skills you need for the workplace including communication, numeracy, organisational skills, team-building and relationship-building.

You will develop your confidence, social skills and creativity through this course, whilst creating a personal plan for your future study and/or work opportunities.

You will also complete maths & English qualifications if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2 including the level 2 Diploma in Art and Design and level 2 Diploma in Creative Media Production.

WHAT DO I NEED TO APPLY?
There are no formal entry requirements for this course, however we will use your interview to make sure this is the right course for you.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

Level 2

DIPLOMA IN ART AND DESIGN

IS THIS FOR ME?
This course is for students who are passionate about art and design and want to explore potential careers.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of practical sessions and workshops. You will also work on projects with local and national employers and in the community.

Techniques you will develop include: painting and drawing; textiles and photography; printmaking including screen printing; lino printing and mono prints; digital media including Adobe Illustrator and Photoshop; and, 3D processes using wood, metal and ceramics.

You will hone relevant workplace skills such as building rapport with others and problem-solving.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 3 including the level 3 Extended Diploma in Art and Design, level 3 Extended Diploma in Creative Media Production, Level 3 Extended Diploma in Graphic Design and Level 3 Extended Diploma in Fashion.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above). You will also be required to attend an interview and present examples of your artwork.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

My teachers are very knowledgeable and supportive. I really like the freedom I have to explore my creativity, especially with the access I have to high quality media equipment.

Lingani, media student
Level 2

DIPLOMA IN CREATIVE MEDIA PRODUCTION

IS THIS FOR ME?
This course is for students who have a keen interest in media production and want to explore potential careers.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom sessions in our mac suite and workshops. You will also work on projects with local employers and in the community.

Techniques you will develop include: filmmaking, lighting, editing, production planning, filming theory and research, fiction and non-fiction study.

You will hone relevant workplace skills such as building rapport with others and problem-solving.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 3. Level 3 courses include level 3 Extended Diploma in Creative Media Production and Level 3 Extended Diploma in Graphic Design, apprenticeships or paid employment. Potential jobs include being a runner for TV or film, radio production assistant internships, social media and marketing internships.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above).

You will also be required to attend an interview to make sure this is the right course for you.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

Level 3

EXTENDED DIPLOMA IN PERFORMING AND PRODUCTION ARTS

IS THIS FOR ME?
This two-year course is for you if you are passionate about acting and would want to explore building a career in the performing arts.

HOW AND WHAT WILL I LEARN?
You will learn through practical acting and devising workshops, which will be underpinned by research, group discussion, reflective journals, video diaries and evaluations. You will also be assessed in three public performances across the year at external theatre venues. One of the three performances will be part of the National Theatre Connections Festival.

You will learn essential techniques such as stage and on camera acting, voice technique, movement, devising, scriptwriting and contextual studies.

Our courses are awarded by University of Arts London and as a Level 3 student, you will have the opportunity to apply for their Insight Programme in London over the holiday periods.

WHAT CAN I DO NEXT?
This course is excellent preparation for progression to university, apprenticeships, paid employment and drama school.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also need to complete a practical audition, including a monologue and / or acting workshop.

You can apply at www.nnhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

Level 3

EXTENDED DIPLOMA IN ART AND DESIGN

IS THIS FOR ME?
This two-year course is for you if you are passionate about art and design. You will further develop your skills and deepen your understanding of key concepts in this diverse and stimulating discipline.

You will receive the knowledge and skills you need to decide what you will study next and build a successful career.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of practical sessions and workshops.

Techniques you will develop include two and three-dimensional design, painting and drawing, printmaking, 3D construction, digital manipulation, contextual studies and critical reflection. We will also help you build your portfolio through themed and live projects.

In year 2, you will enter the Royal Opera House Design Challenge competition in one of four categories; set design, costume design, marketing or hair and makeup. The college is a Flagship Centre for the Design Challenge and previous winners have exhibited at the V&A and gained work experience in the props department at the Royal Opera House.

Our courses are awarded by University of Arts London and, as a Level 3 student, you will have the opportunity to apply for their Insight Programme in London over the holiday periods.

WHAT CAN I DO NEXT?
At the end of this course you will be able to progress to higher level courses including the level 3 / 4 Diploma in Art and Design – Foundation Studies. You will also be able to apply to university, or an apprenticeship or paid employment. Job opportunities include freelance artist, illustrator, prop maker, graphic designer, animator and community arts leader.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also need to produce a strong portfolio of work which you will need to discuss at your interview.

You can apply at www.nnhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

Level 3

EXTENDED DIPLOMA IN FASHION

IS THIS FOR ME?
This two year course is for you if you are passionate about fashion and are interested in examining key concepts in this diverse and exciting industry.

You will receive the knowledge and skills you need to decide what you will study next and build a successful career.

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions to deepen your understanding of the fashion industry and how it works as a business. You will complete work-based projects working with employers and the local community on projects. This includes an end of year fashion show.

Skills you will learn include fashion illustration, pattern cutting and garment construction, textile design and printmaking, fashion trends and customer profiles, research and idea development, critical reflection and portfolio building.

In year 2, you will have the opportunity to enter the Royal Opera House Design Challenge competition in the category of costume design. The college is a Flagship Centre for the Design Challenge and previous winners have exhibited at the V&A and gained work experience at the Royal Opera House.

Our courses are awarded by University of Arts London and, as a Level 3 student, you will have the opportunity to apply for their Insight Programme in London over the holiday periods.

WHAT CAN I DO NEXT?
At the end of this course you will be able to progress to higher level courses including the level 3 / 4 Diploma in Art and Design – Foundation Studies. You will also be able to apply for degree-level study at university, an apprenticeship or paid employment. Job opportunities include fashion design, styling, buying, costume design or merchandising.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also need to produce a strong portfolio of work which you will need to discuss at your interview.

You can apply at www.nnhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.
Level 3
EXTENDED DIPLOMA IN CREATIVE MEDIA PRODUCTION

IS THIS FOR ME?
This two year course is for you if you want to deepen your understanding of media production and understand how it works as a business. You will receive the knowledge and skills you need to decide what you will study next and build a successful career.

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions and examine all aspects of the industry. You will complete work-based projects working with employers and the local community. Skills you will learn include animation, lighting techniques, editing and post production, audio production, cinematography, marketing research, critical reflection, show reel and film theory.

Our courses are awarded by University of Arts London and, as a Level 3 student, you will have the opportunity to apply for their Insight Programme in London over the holiday periods.

WHAT CAN I DO NEXT?
At the end of this course you will be able to progress to university, apply for an apprenticeship or paid employment. Job opportunities include editor, post-production assistant, freelance filmmaker and social media content creator.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also need to produce a strong portfolio of work which you will need to discuss at your interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

Level 3
EXTENDED DIPLOMA IN GRAPHIC DESIGN

IS THIS FOR ME?
This two year course is for you if you want to deepen your understanding of graphic design and key concepts involved in this rewarding discipline. You will receive the knowledge and skills you need to decide what you will study next and build a successful career.

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions and complete work-based projects. You will also work with employers and the local community on individual projects. Skills and techniques you will learn include Photoshop, Illustrator, InDesign and After Effects, drawing, mixed media and photography, idea development, critical reflection and portfolio building.

In year 2, you will enter the Royal Opera House Design Challenge competition in either the set design or marketing category. The college is a Flagship Centre for the Design Challenge and previous winners have exhibited at the V&A and gained work experience at the Royal Opera House.

Our courses are awarded by University of Arts London and, as a Level 3 student, you will have the opportunity to apply for their Insight Programme in London over the holiday periods.

WHAT CAN I DO NEXT?
At the end of this course you will be able to progress to higher level courses including the level 3 / 4 Diploma in Art and Design – Foundation Studies. You will also be able to apply to university, an apprenticeship.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also need to produce a strong portfolio of work which you will need to discuss at your interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

UAL Level 3 / Level 4
FOUNDATION DIPLOMA IN ART AND DESIGN

IS THIS FOR ME?
This one-year course is for over 18s, who are passionate about a career in the creative industries. You will further develop your skills and deepen your understanding of key concepts across a range of art and design disciplines.

HOW AND WHAT WILL I LEARN?
This is a hands-on course, where making and doing are at its core. You will be encouraged to develop experimental and exploratory approaches to creativity across a broad spectrum of art and design specialisms, including fine art, graphics, 3D, fashion and textile design.

Your course will also develop your contextual knowledge, communication skills and critical thinking through group discussions, presentations, meetings industry professionals and visiting galleries.

The course is delivered in three phases, underpinned by project-based learning, large scale collaborative ventures, individual guidance, formal feedback and peer reviews:

- You will be introduced to skills and contextual understanding connected with different areas of art and design.
- You will develop a personal portfolio to support progression to higher education or the workplace.
- You will develop an individual project proposal for your final major project, which will be realised through your final exhibition.

WHAT CAN I DO NEXT?
Our courses are awarded by University of Arts London and you will have the opportunity to apply for their Insights Programme and attend one of their prestigious universities in London, as part of their winter workshops programme. All these opportunities help you make a decision about your creative future.

At the end of this course you will be able to progress to higher level courses or into employment.

Our alumni have gone on to study degree courses in fashion design at Manchester School of Art; design at Goldsmiths College; communication design at Leeds University; animation at London College of Communication; interior design at Bournemouth University and fine art at Central Saint Martins.

Other alumni have progressed directly into employment at the Henry Moore Foundation and local design companies.

WHAT DO I NEED TO APPLY?
An A-level or equivalent level 3 in a related subject, GCSE maths and English grade 4 or above, plus you’ll need to be aged 18+. You’ll also need a strong portfolio of work which we’ll discuss at your interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

COMPETITIONS AND WORK EXPERIENCE

We encourage students to take up a range of competitions and work experience opportunities. We are a flagship centre for the Royal Opera House Design Challenge and previous winners have exhibited at the V&A and gained work experience in the props department at the Royal Opera House. The Design Challenge allows all students to enter a professional competition exploring the world of ballet or opera through one of four categories; set design, costume design, marketing or hair and makeup.
I completed work experience at Champneys Health Spa in Henlow and loved it. I have now started my career there as I was offered a job on the back of my work experience.

Sarah, level 3 Beauty therapy student

Location: Hitchin Campus

Beauty Therapy
Barbering
Women’s Hairdressing
Theatrical and Media Make-Up

Discover Hairdressing and Beauty Therapy

Level 1
Certificate in Beauty Therapy
IS THIS FOR ME?
This course is ideal for beginners and will give you a great introduction to the diverse beauty industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of practical salon, classroom and workplace sessions with employers including Bannatynes, Champneys and the Lister Hospital. Areas of study include preparing and maintaining the work area, assisting with facial skin care, assisting with nail treatments, customer service, health and safety and anatomy and physiology.

You will learn the skills you need for the workplace including communication, numeracy, organisation and relationship-building.

You will also complete maths & English qualifications if you haven’t got them already, as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2 Beauty Therapy or level 2 Health and Media Makeup. You will also develop the skills that enable you to study level 2 in other areas. Or you can apply for an apprenticeship or paid employment in the sector.

WHAT DO I NEED TO APPLY?
A minimum of three GCSEs at grade 2 or above, a successful interview, a positive school report and a keen interest in the industry.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

Certificate in Hairdressing and Barbering
IS THIS FOR ME?
This course is ideal for beginners and will give you a great introduction to the diverse hairdressing industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of practical salon, classroom and workplace sessions with employers such as WELLA. Areas of study include shampooing and conditioning, colour removal, neutralising, customer service, health and safety, customer service and styling and blow drying.

You will learn the skills you need for the workplace including communication, numeracy, organisation and relationship-building.

You will also complete maths & English qualifications if you haven’t got them already, as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study a level 2 Certificate in Women’s Hairdressing and level 2 Barbering. You will also develop the skills that enable you to study level 2 in other areas. Or you can apply for an apprenticeship or paid employment in the sector.

WHAT DO I NEED TO APPLY?
A minimum of three GCSEs at grade 2 or above, a successful interview, a positive school report and a keen interest in the industry.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
**Level 2**

**CERTIFICATE IN BARBERING**

**IS THIS FOR ME?**
This course is for you if you have an interest and / or passion for the barbering industry and want to explore potential careers.

**HOW AND WHAT WILL I LEARN?**
Your course will be a mix of salon, classroom and workshop sessions that explore practical skills, working with employers and the local community and work experience.

Course content includes client consultation and health and safety, shampooing and conditioning, basic cutting techniques, clipper cutting and facial hair, styling men’s hair, customer service and historical influences.

You will hone relevant workplace skills such as building a rapport with others, dealing with clients, wider communication and commercial skills and problem-solving.

You will also complete maths & English qualifications to grade 4 if you haven’t got them already, as they are essential in this industry.

**WHAT CAN I DO NEXT?**
With this qualification you can apply for jobs in the barbering industry, the level 2 Certificate in Barbering, or an apprenticeship.

**IS THIS FOR ME?**
This course is for you if you have an interest and / or passion for the barbering industry and want to explore potential careers.

**WHAT DO I NEED TO APPLY?**
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above, as they are essential in this industry.

**Level 2**

**CERTIFICATE IN WOMEN’S HAIRDRESSING**

**IS THIS FOR ME?**
This course is for you if you have an interest and / or passion for the hairdressing industry and want to explore potential careers.

**HOW AND WHAT WILL I LEARN?**
Your course will be a mix of salon, classroom and workshop sessions that explore practical skills, working with employers and the local community and work experience.

Course content includes client consultation and health and safety, shampooing and conditioning the hair and scalp, cutting techniques, colouring and lightening the hair, styling and dressing hair, historical influences and customer service.

You will hone relevant workplace skills such as building a rapport with others, dealing with clients, wider communication and commercial skills and problem-solving.

You will also complete maths & English qualifications to grade 4 if you haven’t got them already, as they are essential in this industry.

**WHAT CAN I DO NEXT?**
This course will prepare you for level 3 in Women’s Hairdressing, the level 2 Certificate in Barbering, or an apprenticeship. With this qualification you can apply for jobs in the hairdressing industry.

**WHAT DO I NEED TO APPLY?**
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above, as they are essential in this industry.

**Level 2**

**DIPLOMA IN BEAUTY THERAPY**

**IS THIS FOR ME?**
This course is for you if you have an interest and / or passion for the beauty industry and want to explore potential careers. It is designed as a progression from level 1 Certificate in Beauty Therapy, or for adult learners looking for a new career.

**HOW AND WHAT WILL I LEARN?**
Your course will be a mix of salon, classroom and workshop sessions that explore practical skills, working with employers and the local community and work experience.

Course content includes client care and communication, health and safety, facials, waxing, manicure and pedicure, promoting products and services, cosmetic makeup and eye treatments, anatomy and physiology and reception skills.

You will hone relevant workplace skills such as client care, wider communication and commercial skills and problem-solving.

If you are 16-18 you will also complete maths & English qualifications to grade 4 if you haven’t got them, as they are essential in this industry.

**WHAT CAN I DO NEXT?**
This course will prepare you for the level 3 Diploma in Beauty Therapy Techniques and level 3 Theatrical and Media Makeup. With this qualification you can apply for jobs in the beauty industry, such as salons, health farms and spas.

**WHAT DO I NEED TO APPLY?**
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above, as they are essential in this industry.

**Level 2**

**TECHNICAL CERTIFICATE IN BEAUTY THERAPY**

**IS THIS FOR ME?**
This course is for you if you have a passion for the beauty industry and want to explore potential careers. It is designed as a progression from level 1 Certificate in Beauty Therapy or for school leavers with the relevant GCSE qualifications.

**HOW AND WHAT WILL I LEARN?**
Your course will be a mix of salon, classroom and workshop sessions that explore practical skills, working with employers and the local community and work experience. As this is a technical qualification, you will undertake externally set theory and practical exams.

Course content includes health and safety, anatomy and physiology, waxing/hair removal, facial and skin analysis, manicure and pedicure, gel polish application, lash and brow treatments, makeup and tanning, retail and reception skills.

You will hone relevant workplace skills such as client care, wider communication and commercial skills and problem-solving.

You will also complete maths GCSE to grade 4 if you haven’t got it, as it is essential in this industry.

**WHAT CAN I DO NEXT?**
This course will prepare you for level 3 Diploma in Beauty Therapy Techniques and level 3 Theatrical and Media Makeup. With this qualification you can apply for jobs in the beauty industry, such as salons, health farms and spas.

**WHAT DO I NEED TO APPLY?**
Three GCSEs at grade 4 or above including English or a level 1 qualification in a relevant subject area, plus GCSE grade 3 or above in maths and science. You must demonstrate a keen interest in the industry and will be invited to attend an interview and obtain a positive school reference.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
DIPLOMA IN WOMEN’S HAIRDRESSING (MATURE STUDENTS)

IS THIS FOR ME?
This course is for you if you have an interest and/or passion for the hairdressing industry or want to explore a potential career change.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of salon, classroom and workshop sessions that explore practical skills, working with clients, employers and the local community.

Course content includes health and safety and consultation processes, shampooing and conditioning the hair and scalp, cutting women’s hair, colouring, lightening, perming and neutralising the hair, the art of dressing hair and plaiting and twisting techniques, historical influences and customer service.

You will hone relevant workplace skills such as dealing with clients, wider communication and commercial skills and problem-solving.

WHAT CAN I DO NEXT?
This course will prepare you for the level 3 in Women’s Hairdressing and the level 2 Certificate in Barbering. With this qualification you can apply for jobs in the hairdressing industry.

WHAT DO I NEED TO APPLY?
There are no formal entry requirements. You will be invited to demonstrate your interest in the industry, and will be invited to attend an interview and obtain a professional reference.

You must demonstrate a keen interest in the industry and will be invited to attend an interview and obtain a positive school reference.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

DIPLOMA IN HAIR AND MEDIA MAKEUP

IS THIS FOR ME?
This course is for you if you have a passion for the makeup, hair and media industry and want to explore potential careers. It is designed as a progression from the level 1 certificate in beauty therapy or hairdressing and for school leavers with the relevant entry qualifications.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of salon, classroom and workshop sessions that explore practical skills, working with employers and the local community and work experience.

Course content includes client care and communication, health and safety, working in the industry, creating a photographic image, cosmetic and photographic makeup, lash and brow treatments, makeup services, body art, skin tanning, the art of colouring and dressing hair and making and styling a hair addition.

You will also complete maths & English qualifications to grade 4 if you haven’t got them, as they are essential in this industry.

WHAT CAN I DO NEXT?
This course will prepare you for level 3 Theatrical and Media Makeup and level 2 Hairdressing or Barbering.

With this qualification you can apply for jobs in the makeup, hair and media industry or want to explore potential careers. It is designed as a progression from the varied and growing health and beauty industry. If you have successfully completed level 2 in Beauty Therapy, enjoy new challenges and working with a wide variety of people, then this is the next step in your career.

You will develop the essential practical skills to become a fully qualified beauty therapist, and you will explore how you can create a successful business, while benefiting from real-life experiences to prepare you for the workplace. You will perform the latest specialist treatments, while taking a holistic approach to clients’ health and well-being. This will provide you with the knowledge and skills you need to be successful in the industry.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview including a practical and theory-based test to assess current working practices.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

DIPLOMA IN BEAUTY THERAPY TECHNIQUES

IS THIS FOR ME?
This course is for you if you are interested in developing your knowledge and skills in the varied and growing health and beauty industry. If you have successfully completed level 2 in Beauty Therapy, enjoy new challenges and working with a wide variety of people, then this is the next step in your career.

You will develop the essential practical skills to become a fully qualified beauty therapist, and you will explore how you can create a successful business, while benefiting from real-life experiences to prepare you for the workplace. You will perform the latest specialist treatments, while taking a holistic approach to clients’ health and well-being. This will provide you with the knowledge and skills you need to be successful in the industry.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview including a practical and theory-based test to assess current working practices.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

Hitchin, or at one of our open events.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for a job within the industry. Opportunities include: providing hi-tech treatments in salons and spas, cruise ships, management and setting up your own business.

Courses open to you include level 3 theoretical makeup, holistic therapies and level 4 advanced courses.
### Level 3

**DIPLOMA IN THEATRICAL, SPECIAL EFFECTS, HAIR AND MEDIA MAKEUP**

**IS THIS FOR ME?**
This course is for you if you have a passion for the makeup, hair and media industry and want to explore potential careers. It is designed as a progression from the level 2 diploma in hair and media makeup, level 2 or 3 beauty therapy or hairdressing, or for a mature learner with relevant industry knowledge or related experience.

You will develop the essential practical skills to become a fully qualified makeup artist, and explore how you create a successful business, while benefiting from real-life experiences to prepare you for the workplace. You will perform the latest makeup techniques, while taking into account the artist and directors’ needs. This will provide you with the knowledge and skills you need to be successful in this fast-paced industry.

**HOW AND WHAT WILL YOU LEARN?**
You will develop the skills required to manage your own business and update your knowledge and skills to comply with the latest industry standards for workplace practices.

You will develop existing skills and learn new techniques in airbrush, camouflage and media makeup, styling and fit postiche, applying prosthetic pieces, face and body art, fashion and photographic makeup techniques, creating an image based on a theme, health and safety and client care.

You will complete work experience and access invaluable employment opportunities to give you a real insight into the industry.

**WHAT CAN I DO NEXT?**
At the end of this course you will be able to apply for a job within the makeup industry, explore freelance opportunities, media and theatre.

**WHAT DO I NEED TO APPLY?**
Four GCSEs at grade 4 or above including English, plus a grade 3 in maths (you will need to work towards grade 4 alongside your vocational qualification). You must demonstrate a keen interest in the industry and will be required to attend an interview and obtain a positive school reference. At interview you will need to produce a makeup and hair portfolio demonstrating interest and practical ability.

You can apply at [www.nhc.ac.uk](http://www.nhc.ac.uk) or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

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### Level 3

**DIPLOMA IN WOMEN’S HAIRDRESSING**

**IS THIS FOR ME?**
This course is for you if you have a passion for the hairdressing industry and want to explore potential careers. It is designed as a progression from the level 2 diploma in women’s hairdressing or for a mature learner with relevant industry knowledge and experience.

You will develop the essential practical skills to become a fully qualified hairdresser, and you will explore how to create a successful business. You will benefit from real-life experiences in our commercial salon to prepare you for the workplace. This will provide you with the knowledge and skills you need to be successful in the fast-paced industry.

**HOW AND WHAT WILL YOU LEARN?**
You will develop the skills required to manage your own business including how you self-promote through social media. You will develop confidence in your existing skills and learn the latest techniques in colouring, perming, cutting and styling hair.

You will complete work experience and access invaluable employment opportunities to give you a real insight into the industry.

**WHAT CAN I DO NEXT?**
At the end of this course you will be able to apply for a job within the hairdressing industry or as a freelance/mobile stylist.

**WHAT DO I NEED TO APPLY?**
Four GCSEs at grade 4 or above including English, plus a grade 3 in maths (you will need to work towards grade 4 alongside your vocational qualification). You must demonstrate a keen interest in the industry and will be invited to attend an interview and provide a positive reference. At interview you will need to undertake a practical skills test, demonstrating current level 2 commercial skills and practical ability.

You can apply at [www.nhc.ac.uk](http://www.nhc.ac.uk) or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

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**HART SALON**
All our hair and beauty students develop their skills in Hart Salon our own student-run salon at our Hitchin campus, which is open to the public.

Visit our website to see the range of hair and beauty treatments we offer and book an appointment:

[https://www.nhc.ac.uk/hart-salon/](https://www.nhc.ac.uk/hart-salon/)
I want to be a police officer and the course I’m doing at NHC is giving me the best preparation for that. I am being taught by tutors with first-hand knowledge. It’s really inspiring and totally different to the experience I’d have had if I’d stayed on at school.

Daniel, level 3 Public Services student
I get along really well with my tutors. It feels very different to the relationship you have with teachers at school as you are treated like young adults.

Alicia, level 2 Extended Certificate in Sport student
FIRST EXTENDED CERTIFICATE IN SPORT (Watford Community Trust FC)

IS THIS FOR ME?
This course is for you if you have an interest and/or passion for sport and fitness and want to explore potential careers. It is run in conjunction with Watford Community Trust FC so you will have access to UEFA qualified coaching and guidance.

You will look in detail at the different parts of sport as an industry including the sport and active leisure industry and training for personal fitness.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions, practical sessions, project work with employers and community and work experience.

You will train for a minimum of 6 hours a week with Uefa-qualified coaches; plus weekly fixtures in the National Football Youth League on both Wednesdays and Fridays.

The Football Academy benefits include:
- Free match day physio sessions
- Partnership with Watford FC Academy
- Links to local semi-professional teams
- Links to American scholarships
- Full Watford FC training and playing kit
- Football coaching work experience
- Paid coaching opportunities
- Opportunities to play at Watford FC Stadium/Training Ground

You will also work with employers including Pure Gym and the Rugby Football Union community coach and you will go on several off-site visits including sports labs at universities and the Olympic Park. Topics you will cover include leading sports activities, practical sports performance, and mind and sports performance.

You will hone relevant workplace skills such as a sound understanding of anatomy, physiology and the ability to work as a team.

You will also complete maths and English qualifications to grade 4 if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
- This course is excellent preparation to study at level 3. Alternatively, with this qualification you could apply for jobs in the industry such as leisure centre operative, or a sports coach (dependent on additional qualifications needed).

- What do I need to apply?
- Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above). You will also be required to attend an interview and provide a reference.

- You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

EXTENDED DIPLOMA IN SPORTS COACHING (Watford Community Trust FC)

IS THIS FOR ME?
This course is for you if you are interesting in examining key concepts related to this growing industry. It is run in conjunction with Watford Community Trust FC so you will have access to UEFA qualified coaching and guidance.

You will look in detail at how the industry works as a business and develop a deep understanding of anatomy and physiology for sport and fitness.

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions to help you understand important topics in the industry.

You will study health and wellbeing in sport; fitness skills development; and, nutrition for physical performance.

You will train for a minimum of 6 hours a week with Uefa-qualified coaches; plus weekly fixtures in the National Football Youth League on both Wednesdays and Fridays.

The Football Academy benefits include:
- Free match day physio sessions
- Partnership with Watford FC Academy
- Links to local semi-professional teams
- Links to American scholarships
- Full Watford FC training and playing kit
- Football coaching work experience
- Paid coaching opportunities
- Opportunities to play at Watford FC Stadium/Training Ground

You will also work with employers including Pure Gym and the Rugby Football Union community coach and you will go on several off-site visits including sports labs at universities and the Olympic Park. Topics you will cover include leading sports activities, practical sports performance, and mind and sports performance.

You will develop workplace skills and confidence in delivering presentations, academic writing, working with others and problem-solving.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for degree-level study at university, an apprenticeship or apply for a job in sport. You will not immediately qualify as a fitness instructor or a personal trainer but it will offer you practical hands-on opportunities to learn and practice the necessary skills required for further study or future employment in this area.

Courses open to you at university include sport studies, sport education, sport psychology, and sport coaching. Learners should always check the entry requirements for degree programmes with individual higher education providers.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be required to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
EXTENDED DIPLOMA IN SPORT AND EXERCISE SCIENCE (Watford Community Trust FC)

IS THIS FOR ME?
This course is for you if you are interested in examining key concepts related to the science of sport. As sport and exercise scientists are a growing presence in the world of sport, their influence in sport looks set to increase and so demand for these roles is likely to grow.

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions to help you understand important topics in the industry such as biomechanics, anatomy and physiology, physiology for sport and exercise, sport psychology and sports performance analysis.

You will train for a minimum of 6 hours a week with UEFA-qualified coaches; plus weekly fixtures in the National Football Youth League on both Wednesdays and Fridays.

The Football Academy benefits include:
- Free match day physio sessions
- Partnership with Watford FC Academy
- Links to local semi-professional teams
- Links to American scholarships
- Full Watford FC training and playing kit
- Football coaching work experience
- Paid coaching opportunities
- Opportunities to play at Watford FC Stadium/Training Ground

You will develop your skills and confidence in delivering presentations, academic writing, working with others and problem-solving.

You will complete either work-based projects or work experience allowing you to get a real insight into the industry.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for degree-level study at university, an apprenticeship or apply for a job in sport.

Courses open to you at university include sport science, sport psychology, sports therapy and sports rehab, as well as strength and conditioning. Learners should always check the entry requirements for degree programmes with individual higher education providers.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be required to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

EXTENDED DIPLOMA IN SPORT

IS THIS FOR ME?
This course is for you if you are interested in examining key concepts related to this related to this growing industry. You will look in detail at how the industry works as a business and develop a deep understanding of anatomy and physiology for sport and fitness.

HOW AND WHAT WILL I LEARN?
You will look at health and wellbeing in sport, fitness skills development, and nutrition for physical performance. You will develop workplace skills and confidence in delivering presentations, academic writing, working with others and problem-solving. You will complete either work-based projects or work experience allowing you to get a real insight into the industry.

You will work with employers including Pure Gym and the Rugby Football Union community coach and you will go on several off-site visits including sports labs at universities and the Olympic Park.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for degree-level study at university, an apprenticeship or apply for a job in sport.

Courses open to you at university include sport studies, sport education, sport psychology, and sport coaching. Learners should always check the entry requirements for degree programmes with individual higher education providers.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

EXTENDED DIPLOMA IN SPORT AND EXERCISE SCIENCE

IS THIS FOR ME?
This course is for you if you are interested in examining key concepts related to the science of sport. As sport and exercise scientists are a growing presence in the world of sport, their influence in sport looks set to increase and so demand for these roles is likely to grow.

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions to help you understand important topics in the industry. You will look at health and wellbeing in sport, fitness skills development, and nutrition for physical performance. You will develop workplace skills and confidence in delivering presentations, academic writing, working with others and problem-solving. You will complete either work-based projects or work experience allowing you to get a real insight into the industry.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for degree-level study at university, an apprenticeship or apply for a job in sport.

Courses open to you at university include sport science, sport psychology, sports therapy and sports rehab, as well as strength and conditioning. Learners should always check the entry requirements for degree programmes with individual higher education providers.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
ADULT COURSES

Have you got a passion for sport and fitness and would love to become a personal trainer or fitness instructor?

If you are already working in the industry or would like a career change, our part-time courses for over 19s could be for you. We offer a level 3 Diploma in Personal Training or level 2 Certificate in Fitness Instruction.

See www.nhc.ac.uk/adults/sport-fitness/ for more details or call us on 01462 424242

We offer a range of courses for adult learners throughout the year if you are interested in upskilling, developing a hobby or a career change.

For more information see www.nhc.ac.uk/adults/
Level 2

DIPLOMA IN TRAVEL AND TOURISM

IS THIS FOR ME?
This course is for you if you have an interest and / or passion for travel and tourism and want to explore potential careers.
You will look in detail at the different parts of the industry: aviation, retail, tour operations, overseas working and the cruise industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions, workshop sessions that explore practical skills, project working with employers and the local community and work experience. Topics include retail travel management, cultures and destinations, UK tourism market, business skills and marketing.
You will hone relevant workplace skills such as dealing with complaints, building rapport with others and problem-solving.
You will also complete maths & English qualifications to grade 4 if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 3. Alternatively, with this qualification you could apply for jobs in the industry such as cabin crew, resort representative, cruise host or travel consultant.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above). You will also be invited to attend an interview.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

Level 3

DIPLOMA IN TRAVEL AND TOURISM

IS THIS FOR ME?
This course is for you if you are interesting in examining key concepts related to this diverse and global industry.
You will develop a strong understanding of how the industry works as a business and how parts like aviation, tour operations and retail operate.
This will give you the knowledge and skills you need to decide what you will study next or be successful in the industry.

HOW AND WHAT WILL I LEARN?
You will access inspirational teaching sessions to help you understand important topics in the industry. You will look at how the industry markets itself and attracts customers, how you deal with customers and ensure they stay loyal, how the industry functions as a business and makes money, and how airports operate and deal with millions of passengers each year.
You will develop management skills such as delivering presentations, academic writing, working with others and problem-solving.
You will complete either work-based projects or work experience allowing you to get a real insight into the industry.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for degree-level study at university, an apprenticeship or apply for a job either in the UK or abroad. Roles include cabin crew, ground handling agent and tour operations.
Courses open to you at university include tourism management, international business, aviation management and hospitality management.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

“
A high proportion of learners benefit from a broad range of enrichment activities and work experience opportunities.
”
Ofsted, November 2017
Entry level

CHILDCARE

IS THIS FOR ME?
This course is ideal for beginners and will give you a great introduction to the diverse childcare industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom and workplace sessions with employers from areas of the sector such as nurseries, pre-schools and schools.

Topics include children’s play and leisure activities in the community, building confidence through play, healthy eating and looking after children within a childcare setting.

You will learn workplace skills including communication, numeracy, organisation and relationship-building.

You will also complete maths & English qualifications as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 1. You will also develop the skills that enable you to study level 1 in other areas as well.

WHAT DO I NEED TO APPLY?
No formal entry requirements. You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events. You will also be invited to attend an interview to check this is the right programme for you.

Level 1

CHILDCARE

IS THIS FOR ME?
This course is for you if you want to develop your knowledge of the childcare industry. It is a progression option if you have completed the Entry level Childcare course.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions, workshop sessions that explore practical skills, project working with employers and the local community and work experience.

Topics include providing activities to support children’s needs, healthy eating and supporting children’s literacy and numeracy.

You will hone relevant workplace skills such as observation and assessing children, building rapport with others and problem-solving.

You will also complete maths & English qualifications if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2. Alternatively you can move to another level 2 programme.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 2 or above including maths and English or an entry level qualification. You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

I am in my second year at NHC and I am really enjoying studying childcare. The tutors are helping me to achieve my full potential and get the qualifications that I need for my chosen career.

Libby, level 3, National Diploma in Children’s play, learning and development.
IS THIS FOR ME?
This course is for you if you have an interest and/or passion for children and want to explore potential careers.

You will look in detail at the different parts of the industry: providing activities to support children’s needs, supporting children’s numeracy and literacy and developing your personal progression plan.

HOW AND WHAT WILL YOU LEARN?
Your course will be a mix of classroom-based theory sessions, workshop sessions that explore practical skills and project working with employers and the local community. You will also complete 280 hours of work experience and complete an assessed portfolio of evidence during your work placement.

You will develop skills such as observing children through play, understanding health and safety requirements and how to plan and prepare activities for young children. You will look at the role of an early years practitioner and how to apply practice in the workplace.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for level 3 Children’s Play Learning and Development if you have achieved your GCSE maths and English at grade 4.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

IS THIS FOR ME?
This course is for you if you are interested in examining key concepts related to this diverse and global industry.

You will develop a strong understanding of how the industry works and how the role of an early years practitioner supports children to develop in all areas of the curriculum.

HOW AND WHAT WILL YOU LEARN?
You will access innovative teaching sessions to help you understand important topics in the industry. You will look at the role of an early years practitioner and how to apply practice in the workplace.

You will complete 750 hours of work experience over two years and produce a portfolio to record your professional development. You will undertake reflective practice in different early years settings, alongside theory taught in the classroom.

WHAT CAN I DO NEXT?
This qualification will enable you to apply for jobs in the early years sector. Roles include: early years educator, nanny and childminder. The qualification can also support progression to higher education.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

WOULD YOU LIKE TO EARN WHILE YOU LEARN?
Apprenticeships are a great way of gaining real workplace experience and qualifications at the same time.

We offer a range of apprenticeships in the health and care and childcare sectors.

Visit www.hartld.co.uk for more details or call us today on 01462 471042.
The staff are friendly, cooperative and supportive in any situation. They contribute to making the college environment and experience enjoyable and unlike no other.

Camiya, Health & Social Care
DIPLOMA IN HEALTH AND SOCIAL CARE

IS THIS FOR ME?
This course is for you if you are interested in deepening your knowledge of this diverse and global sector. It will give you the knowledge and skills to help you decide which role in health and social care is right for you.

HOW AND WHAT WILL YOU LEARN?
You will access inspirational teaching sessions to help you understand important topics in the industry. You will look at the diverse range of employment opportunities including, healthcare, social work, clinical support and care work and the role of healthcare professionals such as nurses, doctors and midwives.
You will develop a strong understanding of healthcare work in hospitals and other settings such as GP surgeries, and you will complete 350 hours of work experience that will give you an excellent insight into the sector.

WHAT CAN I DO NEXT?
At the end of this course you will be able to apply for degree-level study at university, an apprenticeship or apply for a job either in the UK or abroad. Roles include paramedic, nursing, midwifery, social worker, youth worker and paediatrician.
Courses open to you at university include social work, midwifery and nursing.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

ACCESS TO HIGHER EDUCATION
If you are over the age of 19 and want to go to university but don’t have the qualifications to get there, then our access courses could be for you.

Our one-year access courses are part-time and help you develop your academic skills as well as your confidence to study at degree level.

We currently offer courses in Nursing and midwifery and Allied health and science professions.

For more information go to www.nhc.ac.uk/higher-education/access-to-higher-education/ or call us 01462 424242
DISCOVER
COMPUTING, NETWORKING & DESIGN

My son is having a positive educational experience for the first time in many years and is now thriving in a way that I did not think was possible again. This is thanks to the incredible tutors he has.

Parent of IT student

Entry level
COMPUTING DIPLOMA

IS THIS FOR ME?
This course is ideal for those with very little or no knowledge of computing skills.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions, workshop sessions that explore practical skills, project working with employers and the local community and work experience.

Topics include basic skills in desktop publishing, spreadsheet and presentation software.

You will learn the skills you need for the workplace including communication, numeracy, organisation and relationship-building.

You will also complete maths & English qualifications as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 1. You will also develop the skills that enable you to study level 2 in other areas as well.

WHAT DO I NEED TO APPLY?
No formal entry requirements, however an interview will determine whether this course is suitable for you.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

Level 1
COMPUTING DIPLOMA

IS THIS FOR ME?
This course will give you a great introduction to the computing industry. This course is assessed almost identically to the Entry level Computing Diploma but the end assessment reflects the different entry requirements and progression opportunities.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions, workshop sessions that explore practical skills, project working with employers and the local community and work experience.

Topics include advanced skills in security for IT users, keeping yourself safe online, spreadsheet and presentation software.

You will learn the skills you need for the workplace including communication, numeracy, organisation and relationship-building.

You will also complete maths & English qualifications to grade 4 if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2. Alternatively, with this qualification you could apply for a range of administrative jobs or apprenticeships.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 2 or above including maths and English or the functional skills equivalent. Or an entry level qualification in a relevant subject area plus GCSE maths and English at grade 2 or above, or the functional skills equivalent.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
**Level 2**

**COMPUTING DIPLOMA**

**IS THIS FOR ME?**
This course is for you if you are interested in exploring different computing roles in a range of industries. It will help you decide the right career path for you.

**HOW AND WHAT WILL YOU LEARN?**
You will access teaching sessions to help you understand important topics in the industry such as how computers operate, how to install computer software and hardware, and how to diagnose and fix faults.

You will hone relevant workplace skills such as communicating effectively in a working environment, building rapport with others and problem-solving.

You will complete either work-based projects or work experience allowing you to get a real insight into the industry.

**WHAT CAN I DO NEXT?**
At the end of this course you will be able to apply for level 3, progress into employment or an apprenticeship within the industry.

**WHAT DO I NEED TO APPLY?**
Four GCSEs at grade 3 or above including maths and English or the functional skills equivalent. Or a level 1 qualification in a relevant subject area plus GCSE maths and English at grade 2 or above, or the functional skills equivalent.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

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**Level 3**

**SUBSIDIARY DIPLOMA IN NETWORKING AND DIGITAL DESIGN**

**IS THIS FOR ME?**
This two year course is for you if you are interested in examining key concepts related to this diverse and global industry.

**HOW AND WHAT WILL YOU LEARN?**
You will access inspirational teaching sessions to help you understand important topics in the industry. You will complete either work-based projects or work experience allowing you to get a real insight into the industry.

You will look at how to protect big data within organisations, information technology, communication within the tech industry, project planning skills and cyber security. You will take part in industry events such as Worldskills, ECP network and the National Museum of Computing.

**WHAT CAN I DO NEXT?**
At the end of this course you will be able to apply to the second year of the programme, employment or apprenticeships.

**Careers available to you include network manager, software developer/programmer, systems analyst, technical support and computer hardware engineer.**

**WHAT DO I NEED TO APPLY?**
Five GCSEs at grade 4 or above, including maths and English or a level 2 qualification in a relevant subject area passed with merit or distinction with maths and English at grade 9-4 (or Functional Skills level 2 or above). You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

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**EVENING**

**CISCO CCNA ROUTING AND SWITCHING CERTIFICATION 1-3**

We are a CISCO - accredited training provider. Students will study three modules gaining a solid understanding of computer networking, routing and switching. Using industry-standard technology, students will learn to configure and operate small to medium-sized networks. After completion of all modules students will receive an industry-recognised qualification and, will become a full CISCO-certified Network Associate (CCNA).

For more information have a look on our website www.nhc.ac.uk/adults/it-computing/cisco or give us a call 01462 424242
My course is very practical, the laboratory work in particular is really enjoyable. It’s a lot more relaxed than school. I am being given the freedom to discover what is right for me and this is helping me develop my life skills.

Louis, level 3 Diploma in Forensic Science
EXTENDED DIPLOMA IN FORENSIC & CRIMINAL INVESTIGATION

IS THIS FOR ME?
This course offers a practical hands-on approach to studying science, developing industry-ready skills as well as an understanding of the core principles.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based, laboratory experience and workplace sessions with employers. You will spend lots of time in the lab and gain high-level laboratory skills.

You will learn topics related to: principles and applications of science; forensic scientific procedures and techniques; criminology; forensic psychology; and applied forensic sciences.

You will also complete work experience with science industry employers to give you the full set of skills for employment or university. Our forensic courses include lots of opportunities for you to get hands-on experience of the world of work, including:

- work experience with organisations like Hertfordshire Police, Bedford hospital (pathology), Fosters Legal (Law), Leeds Becket university (Psychology) and GSK (Leaders in Science)
- regular trips to science industry employers
- engagement with guest speakers from universities and businesses like the University of Hertfordshire, Stevenage BioScience Catalyst and NHS Trusts
- opportunities to attend major national events and present research projects to peers and sector experts at major events such as the second annual Health & Science Symposium

WHAT CAN I DO NEXT?
Having successfully completed this course, you’ll be able to progress to:

- university including courses in forensics, criminology and analytical sciences
- higher apprenticeships
- paid employment in the sector

Graduate jobs in forensics and criminology are wide ranging and include forensic scientist, probation service, police forces, clinical research associate, environmental health practitioner, food technologist, healthcare scientist, research scientist and scientific or teaching laboratory technician.

WHAT DO I NEED TO APPLY?
Five GCSEs at grade 4 or above, including maths, English and science at grade 4 or higher (or equivalent).

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

EXTENDED DEGREE IN SCIENCE
If you don’t yet have the grades to go to university then an extended degree could be for you.

Our extended degree in science allows you to do the first year of your full honours degree at NHC so you can develop the required skills and knowledge.

When you have successfully completed your year, you can progress onto a BSc at the University of Hertfordshire to complete your degree.

For more information have a look on our website www.nhc.ac.uk/higher-education or call us 01462 424242
Entry level

CERTIFICATE IN CONSTRUCTION – MULTI SKILLS

IS THIS FOR ME?
This course is ideal for beginners. You will be introduced to a variety of construction trades, including painting, plumbing, electrical installation, plastering and bricklaying.

HOW AND WHAT WILL I LEARN?
Your course will be made up of a mix of theory sessions in the classroom and practical sessions in the workshop.

Topics include health and safety, an introduction to the construction industry, constructing half brick walling, removing and refitting water-filled radiators and installing one-way lighting circuits.

You will learn workplace skills including health and safety, communication, numeracy, organisation and relationship-building.

You will also complete maths & English qualifications if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 1. You will also develop the skills that enable you to study level 1 in other areas.

WHAT DO I NEED TO APPLY?
There are no formal entry requirements for this course. We will interview you to make sure this is the right course for you.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

Level 1

DIPLOMA IN BRICKLAYING

IS THIS FOR ME?
This course is ideal for beginners. Those studying bricklaying will learn a variety of skills to enable them to build, repair and maintain the country’s housing stock.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of theory sessions in the classroom and practical sessions in the workshop. Topics include principles of building construction, carrying out block-laying activities, bricklaying activities and cavity walling activities.

You will also learn the skills you need for the workplace including health and safety, communication, numeracy, organisation and relationship-building.

You will also complete maths & English qualifications if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2. You will also develop the skills that enable you to study level 2 in other areas.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 2 or above, plus maths and English at grade 2 or entry level functional skills. We will interview you to check this is the right course for you.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

Morgan, Carpentry student

I really enjoy my work at college and I’m learning something new every day. The course is well-paced and the carpentry skills I am learning will give me the opportunities I am looking for when I start my career.
DIPLOMA IN BRICKLAYING

IS THIS FOR ME?
This course is for you if you have an interest in bricklaying and want to explore potential careers.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions and workshop sessions that explore practical skills.
Topics include interpreting working drawings to set out masonry structures; producing thin joint masonry and masonry cladding; building solid walling, isolated and attached piers; and, constructing cavity walling to form masonry structures.
You will hone relevant workplace skills such as building rapport with others and problem-solving.
You will also complete maths & English qualifications to grade 4 if you haven't got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is ideal for beginners. It will give you a great introduction to carpentry and career options open to you in the construction industry including site carpentry, bench joinery, shop fitting joinery and wood machining.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above). You will also be invited to attend an interview.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

DIPLOMA IN CARPENTRY

IS THIS FOR ME?
This course is ideal for beginners. It will give you a great introduction to carpentry and career options open to you in the construction industry including site carpentry, bench joinery, shop fitting joinery and wood machining.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of theory sessions in the classroom and practical sessions in the workshop.
Topics include principles of building construction, health, safety and welfare in construction, maintaining and using carpentry and joinery hand tools and preparing and using carpentry and joinery portable power tools.
You will learn the skills you need for the workplace including health and safety, communication, numeracy, organisation and relationship-building.
You will also complete maths & English qualifications if you haven't got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2. You will also develop the skills that enable you to study level 2 in other areas as well.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above, plus maths and English at grade 2 or entry level functional skills. You will be interviewed so we can check that this is the right course for you.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

DIPLOMA IN ELECTRICAL INSTALLATION

IS THIS FOR ME?
This course is ideal for beginners, and is for you if you wish to work as an electrician in the construction industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of theory sessions in the classroom and practical sessions in the workshop.
Topics include principles of building construction, electrical science and technology, fabrication techniques, environmental and sustainability measures and safe working practices.
You will learn the skills you need for the workplace including health and safety, communication, numeracy, organisation and relationship-building.
You will also complete maths & English qualifications if you haven't got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2. You will also develop the skills that enable you to study level 2 in other areas as well.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 2 or above, plus maths and English at grade 2 or entry level functional skills plus we'll use your interview to check this is the right course for you.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
**DIPLOMA IN ELECTRICAL INSTALLATION**

**IS THIS FOR ME?**
This course is for you if you have an interest in electrical installation and want to explore potential careers. It is designed for new entrants to the industry and will allow you to learn, develop and practise the skills required for employment and/or career progression in electrical installation. This includes progression onto an electrotechnical apprenticeship programme.

**HOW AND WHAT WILL I LEARN?**
Your course will be a mix of classroom-based theory sessions and workshop sessions that explore practical skills. Topics include environmental technology systems, principles of electrical science, electrical installations fault diagnosis and rectification, testing and commissioning electrical systems designs. You will hone relevant workplace skills such as building rapport with others and problem-solving.

**WHAT CAN I DO NEXT?**
This course is excellent preparation to study at level 2. You will also develop the skills that enable you to study level 2 in other areas.

**WHAT DO I NEED TO APPLY?**
Four GCSEs at grade 4 or above including maths and English or a level 3 Diploma in Plastering. Alternatively, with this qualification you could apply for jobs in the industry.

** applicants.**

**DIPLOMA IN ELECTRICAL INSTALLATION**

**IS THIS FOR ME?**
This course is for you if you have an interest in electrical installation and want to deepen your understanding, it is the next progression step after successful completion of level 2.

**HOW AND WHAT WILL I LEARN?**
Your course will be a mix of classroom-based theory sessions and workshop sessions that explore practical skills. Topics include principles of building construction, health, safety and welfare in construction, applying plastering materials to external surfaces and moulds. You will also complete maths & English qualifications to grade 4 if you haven’t got them already as they are essential in this industry.

**WHAT CAN I DO NEXT?**
This course is excellent preparation to progress onto a level 2 Diploma in Electrical Installation. Alternatively, with this qualification you could apply for jobs in the industry.

**WHAT DO I NEED TO APPLY?**
Four GCSEs at grade 3 or above including maths and English or a level 2 qualification with maths and English at grade 4 or above (Functional Skills level 2 or above). You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
Level 1

DIPLOMA IN PLUMBING

IS THIS FOR ME?
This course is ideal for beginners, and is for you if you wish to work as a plumber in the construction industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of theory sessions in the classroom and practical sessions in the workshop.
Topics include principles of building construction, installation, repair and maintenance of plumbing systems, above ground drainage, pipework (copper, plastic, low carbon steel) and plumbing science.
You will learn the skills you need for the workplace including health and safety, communication, numeracy, organisation and relationship-building.
You will also complete maths & English qualifications if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to study at level 2. You will also develop the skills that enable you to study level 2 in other areas as well.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 2 or above, plus maths and English at grade 2 or entry level functional skills. We will interview you to check that this is the right course for you.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

Level 2

DIPLOMA IN PLUMBING

IS THIS FOR ME?
This course is for you if you have an interest in plumbing and want to explore potential careers. It will allow you to learn, develop and practise the skills required for employment and/or career progression in plumbing.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions and workshop sessions that explore practical skills.
Topics include electrical principles and processes for building services engineering, scientific principles for domestic, industrial and commercial plumbing, common plumbing processes, cold and hot water systems, sanitation and drainage.
You will hone relevant workplace skills such as building rapport with others and problem-solving.
You will also complete maths & English qualifications to grade 4 if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to progress onto a level 3 NVQ Diploma in Plumbing and Heating and level 3 Diploma in Plumbing Studies. Alternatively, with this qualification you could apply for jobs in the industry.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above). You will also be invited to attend an interview.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

SUPPORTING STEVENAGE REGENERATION PLANS

North Hertfordshire College is partnering with Stevenage Borough Council to provide jobs and training as part of Stevenage town centre’s regeneration plans.

The Stevenage Works partnership agreement will focus on construction and business administration skills. Working together, the partners will provide training and job opportunities, including apprenticeships for young people and unemployed adults. Jobcentre Plus will identify local candidates and North Hertfordshire College will deliver training in basic construction skills, as well as CV and interview training.

The council is also working with Wates and Mulalley on the refurbishment of 550 low rise flat blocks. All three contractors have committed to providing jobs and training through the Stevenage Works partnership.

Interested in an apprenticeship in business or construction? Get in contact with a member of our team on 01462 471042. Alternatively, visit our website for more information www.hartld.co.uk/learners/apprenticeship-vacancies/
I was inspired to enrol at NHC because my father had a dream to start a business of repairing motor vehicles. I chose this college because the facilities stood out to me. I really enjoy all aspects of my course and can’t wait to see what the future brings.

Justin, Motor Vehicle student
DIPLOMA IN VEHICLE ACCIDENT REPAIR

IS THIS FOR ME?
This course is for you if you have a keen interest to learn about various types of vehicle accident repair, different roles that are available in the retail motor industry and want to explore potential careers.

It will allow you to develop knowledge and skills for vehicle body repair, working on a wide range of vehicles, in all types of garages, dealerships and specialist body businesses. This qualification is for those who want to gain the knowledge and abilities that will enable you to gain the underlying knowledge to progress successfully into industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions and workshop sessions that explore practical skills.

The learning programme involves topics such as: foundation skills, body, refinishing, valeting and MET (mechanical electrical trim).
You will also gain a broad knowledge and understanding of health and safety in the workplace and other skills associated with working in a garage.
You will also complete maths & English qualifications to grade 4 if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to progress onto the level 3 Diploma in Vehicle Accident Repair Paint Principles, apprenticeships or paid employment in the sector.

WHAT DO I NEED TO APPLY?
You’ll need four GCSEs at grade 2 or above, plus maths and English at grade 2 or entry level functional skills plus we’ll use your interview to check this is the right course for you.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our Open Events.

DIPLOMA IN LIGHT VEHICLE MAINTENANCE AND REPAIR PRINCIPLES

IS THIS FOR ME?
This course is for you if you have an interest in light vehicle maintenance and repair and want to explore potential careers. It will allow you to learn, develop and practise the skills required for employment and/or career progression into light vehicle maintenance.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions and workshop sessions that explore practical skills.

Topics include health and safety, job roles, materials fabrication and tools, routine maintenance, engines and cooling systems, fuel ignitions and exhaust, electrical components, chassis units, and transmission and drive line.
You will hone relevant workplace skills such as building rapport with others and problem-solving.
You will also complete maths & English qualifications to grade 4 if you haven’t got them already as they are essential in this industry.

WHAT CAN I DO NEXT?
This course is excellent preparation to progress onto a level 3 Diploma in Light Vehicle Maintenance and Repair Principles, apprenticeships or paid employment in the sector.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 3 or above including maths and English or a level 1 qualification with maths and English at grade 3 or above (or Functional Skills level 1 or above). You will also be invited to attend an interview.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

DIPLOMA IN LIGHT VEHICLE MAINTENANCE AND REPAIR PRINCIPLES

IS THIS FOR ME?
This course is for you if you want to deepen your knowledge of light vehicle maintenance. It will allow you to learn, develop and practise the skills required for employment and/or career progression in the automotive industry.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions and workshop sessions that explore practical skills.

Topics include diagnosing and rectifying light vehicle engine faults, diagnosing and rectifying light vehicle chassis system faults, transmission and driveline faults and auxiliary electrical faults.
You will also hone relevant workplace skills such as building rapport with others and problem-solving.

WHAT CAN I DO NEXT?
The course allows candidates to progress into relevant apprentice or employment routes.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above including maths and English or a level 2 qualification with maths and English at grade 4 or above (or Functional Skills level 2 or above). You will also be invited to attend an interview.
You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.
DIPLOMA IN VEHICLE ACCIDENT REPAIR PAINT PRINCIPLES

IS THIS FOR ME?
This course is for you if you want to deepen your knowledge of motor vehicle repair and preparation procedures for employment and / or career progression.

This qualification covers both theory and practical aspects, including health and safety, paint application procedures, paint faults, refinishing and colour matching.

HOW AND WHAT WILL I LEARN?
Your course will be a mix of classroom-based theory sessions and workshop sessions that explore practical skills.

Topics include health and safety, job roles, tools and equipment, preparing metal and pre-painted surfaces, working with plastic material, identifying paint defects, applying top coats, finishing, and vehicle colour matching.

WHAT CAN I DO NEXT?
The course allows candidates to progress into employment in all types of garages, dealerships and specialist paint businesses.

WHAT DO I NEED TO APPLY?
Four GCSEs at grade 4 or above including maths and English or a level 2 qualification with maths and English at grade 4 or above (or Functional Skills level 2 or above). You will also be invited to attend an interview.

You can apply at www.nhc.ac.uk or pick up an application form at our campuses in Stevenage and Hitchin, or at one of our open events.

NHC at the forefront of electric and hybrid vehicle training

NHC is an approved IMI Centre and is now delivering qualifications in the diagnosis, testing and repair of electric/hybrid vehicles and components.

These qualifications have been developed in close liaison with industry specialists, electric vehicle manufacturers, training providers, the health and safety executive and the IMI Sector Skills Council.

This new portfolio has been developed in response to the skills that employers in the industry are now demanding. The qualifications are the first of their kind to ensure the health and safety of individuals working on electric and hybrid vehicles.