

New for  
2010

# PUBLIC SERVICES DIPLOMA

Preparing for success  
in the world of  
Public Services

- Flexible innovative qualifications in Public Services
- Available for learners both at 14-16 and Post-16
- Offered at Level 1 Foundation, Level 2 Higher and Level 3 Advanced
- Valuable insight into Public Services sector
- Clear focus on employability skills
- Progression to further study, university and employment with training

Improving  
choices  
Improving  
chances



## A new way of learning

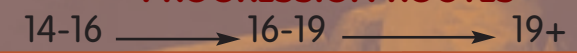
The Diploma in Public Services is a new qualification and will be taught in an exciting and revolutionary way. The course will be delivered by a range of schools and/or North Hertfordshire College. It will involve work with employers and local businesses, taking part in a number of

"The Diploma contains the knowledge and skills needed for a head start in business life".  
Sir Alan Jones,  
Chairman of Toyota  
Manufacturing UK Ltd

"We are looking forward to receiving applications from learners with the new advanced Diplomas".  
Professor Tim Wilson,  
Vice Chancellor,  
University of Hertfordshire

investigative days at the University of Hertfordshire and the completion of an exciting extended real world project.

### PROGRESSION ROUTES



Level 1 Foundation or Level 2 Higher Diploma in Public Services plus GCSEs at Key Stage 4	LEADING TO	Level 3 Advanced Diploma in Public Services, (Foundation & Higher also available)	LEADING TO	Employment
		Work-based Learning (NVQ)		Higher Education
		Advanced Apprenticeships		Further Education
		'A' levels		
		International Baccalaureate		

## Support with Applications to Study 14-16 at Key Stage 4

- The opportunity to undertake a Diploma will be discussed at Year 9 Options Events.
- If the Diploma route has been agreed, Tutors, Careers Coordinators and Connexions Advisers will support learners in making an application through their school at an appropriate level.

## Support with Application to Study Post-16 at Key Stage 5

- The Post-16 learner route will be discussed at Year 11 Choices Events.
- Tutors, Careers Coordinators and Connexions Advisers will support learners in making an application for a Diploma operating at school and/or College.

## The entry requirements for starting a Post-16 full-time Diploma at levels 1-3 will be based on the following guidelines:

- A learner who wishes to undertake a Level 3 Advanced programme requires at least 5 GCSE grades A\*-C, normally including English and Maths.  
**OR**  
A suitable alternative Level 2 qualification.
- A learner who wishes to undertake a Level 2 Higher programme requires at least 4 GCSE passes at grade D and above, normally including English and Maths.  
**OR**  
A suitable alternative Level 1 qualification.
- A learner who wishes to undertake a Level 1 Foundation programme must have completed a GCSE or Entry Level programme and be able to demonstrate the commitment to benefit from the course.

For more information go to [www.hertschoices.org.uk](http://www.hertschoices.org.uk)  
or [www.hertsahead.org.uk](http://www.hertsahead.org.uk)

## Improving chances

### The need for the Diploma in Public Services

The Diploma offers students the opportunity to learn and develop skills they would need to use when working within the Public Services. The Fire and Rescue Service is always seeking to recruit well rounded individuals and the Diploma gives students the opportunity to collect the experience and skills that we can enhance and develop.

Mark Yates  
Deputy Chief Fire Officer  
Hertfordshire Fire and Rescue Service



## Improving choices

### Who should do a Diploma in Public Services?

- **Learners who are aged 14-16** who have a real interest in hospitality and catering and want to put alongside their GCSE studies a practical and applied, employment focussed, Level 1 Foundation or Level 2 Higher, introduction to the context of Public Services
- **Post-16 learners** who want to complete an employer-designed and recognised full-time programme in Public Services Level 1 Foundation, Level 2 Higher or Level 3 Advanced, with a view to further study, university where appropriate, or employment with training.



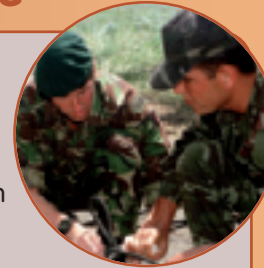
### What is a Diploma in Public Services equivalent to?

- Level 1 Foundation Diploma = 5 GCSEs at Grade D-G
- Level 2 Higher Diploma = 7 GCSEs at Grade A\*- C
- Level 3 Advanced Diploma = 3.5 'A' levels
- Level 3 Progression Diploma = 2.5 'A' levels

## Achieving excellence

### What the Diploma provides

- An understanding of the various Public Services and working within this sector
- An in depth understanding of the various roles within the Public Services and the services they provide to the wider community. Giving learners the opportunity to investigate, research, analyse and review aspects of all Public Services, such as:
  - ◆ Protecting our communities
  - ◆ Working in the Public Services
  - ◆ Public Service values
  - ◆ Public health and well being
- An opportunity to develop valuable employability skills in English and Communications, Maths, IT, a project and personal skills such as critical analysis, problem solving and creative thinking
- A work experience element which takes learning by doing into the Public Service sector
- The opportunity to select from a wide range of additional or specialist learning, including additional GCSEs or 'A' levels in Maths, languages, arts and science. This flexibility helps to keep options open in terms of further study, Higher Education or training choices

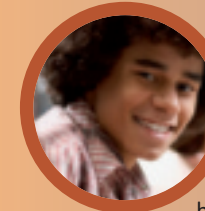


### What employers have contributed to the Diploma in Public Services

The Diploma in Public Services is an employer designed and supported qualification.

Employers will contribute to its delivery by giving talks, providing work experience and real life scenarios of Public Service issues.

## Scenarios on how the Diploma in Public Services may be used



### Ike studying 14-16

Ike had always had an interest in working with people and a desire to give something back to his local community.

At his Year 9 option evening it was agreed that he should take the Level 1 Foundation Diploma in Public Services alongside the core national curriculum GCSEs. The applied learning and opportunities to engage with a wide range of Public Services appealed to him.

He liked the fact he could continue studying some additional GCSE mainstream subjects as he felt this would further his opportunities of gaining employment within the Public Services.

He used the Diploma experience of working with the local police force to help him decide to progress onto the Higher Diploma when he turned 16.



### Jessica studying 16+

Jessica achieved 5 GCSEs at grades A\*-C. She chose the Public Services Diploma Level 3 and a BTEC in Motor Vehicle as her additional/specialist learning.

She worked with her father (a retained fire officer) during her Year 10 work experience week and decided to follow in the family tradition.

The Diploma provided her with the opportunity to gain practical experience whilst developing a greater understanding of the Public Services and how they operate.

On completing the Diploma, she progressed onto a Foundation Degree in Public Services whilst serving in the Fire Cadets.

### Great job opportunities

Currently over 20% of the Hertfordshire workforce is employed in Public Service related jobs. They cover the Local Authority, the Health Service, and uniformed services such as the Army, Air Force, Navy, Police, Paramedics and Prison Service.

Employers are seeking individuals who have a practical mind, possess good communication skills, have the ability to problem solve, adopt a creative approach to work and who are team players.